



Volume 12 Issue 1

# Presque Isle Press

International Association of Administrative Professionals®

Presque Isle Chapter \* P.O. Box 8922 \* Erie, PA 16505

www.piaap.org

Chartered 1946

July, 2008

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### **Presque Isle Press**

is published monthly  
 by the Presque Isle Chapter of  
 International Association of  
 Administrative Professionals®

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## SUMMER NEWS BRIEF

### **PRESIDENT'S MESSAGE**

Maria Carney CPS, AIS

As I begin my third term as president of the Presque Isle Chapter in September, I would just like to give you a quick update on a few of our upcoming events.

### **Presque Isle Chapter Upcoming Events**

September 9, 2008, is the chapter's first meeting of the 2008-2009 year. Please be sure to attend and meet your 2008-2009 Board, and learn about the branding of IAAP®. International has requested that each Division and Chapter use the tagline, "Excellence in Action." What better way to personify "Excellence in Action" than to grow, both professionally and personally through involvement in IAAP?

Mark your calendar for two special events. Saturday, September 20, we will host our "Fashions of the Decades" Fashion and Jewelry show. And on November 22, our annual bus trip to the Cleveland Christmas Connection will put the excitement of Christmas in the air! Please refer to the enclosed flyers and send in your reservations for both of these exciting events!

### **CPS and CAP Exam**

The November 2008 CPS and CAP exams are coming soon. The deadline date to apply for approval to take the three-part CPS exam or four-part CAP exam is August 15, 2008.

### **Division**

New PA Division President, Jean Bohinski and her Division Board were installed at the PA Division Meeting in May. Her goals for the year will be discussed at the September meeting.

### **International**

Karen Jendruczak and I will be attending the IAAP International Convention and Education Conference July 27-31. Watch for your next issue of the Presque Isle Press in August for the latest information!

Have a great summer!

Maria Carney CPS, AIS  
 2008-2009 President  
 Presque Isle Chapter

2008-2009 ROSTER INFORMATION VERIFICATION FORM

Your current roster information is:

Birth Date \_\_\_\_\_

Name: \_\_\_\_\_

Member Since: \_\_\_\_\_

Phone: (H) \_\_\_\_\_

(W) \_\_\_\_\_

(F) \_\_\_\_\_

Home Address:

Work Address:

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Email: \_\_\_\_\_

Email: \_\_\_\_\_

Software: \_\_\_\_\_

Work For: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_  
\_\_\_\_\_

The above information is correct as published. \_\_\_\_\_

Signature

The above information is incorrect and needs amended as follows:

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The above information is correct as amended. \_\_\_\_\_

Signature

**NOTE:** An asterisk indicates your preferred mailing address.

PLEASE RETURN THIS FORM TO KAREN JENDRUCZAK CPS/CAP AS SOON AS POSSIBLE. MAIL TO KAREN AT: 78 BERNWOOD DRIVE NORTH EAST, PA 16428. FOR QUESTIONS YOU CAN REACH KAREN AT: 814-347-1102, OR EMAIL AT: [kljendruczak@ridgurak.com](mailto:kljendruczak@ridgurak.com).